



# **Oregon Athletic Directors Association**

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## **OADA Executive Committee Meeting Minutes: January 11, 2016 Willamette High School Eugene, Oregon**

**Present:** Kris Welch, Randy Ramp, Lorena Woods, Dave Hood, Barry Bokn, Dennis Burke, Tim Burke, Craig Ellingson, Sandy Luu, Billy Anderson, Neil Barrett, Craig Rothenberger, Evan Brown, Tim Sam, Ron Richards.

**Approval of Agenda:** No additional topics added.

**Approval of Minutes** – The December 7, 2015 Executive Committee Meeting Minutes were approved.

### **Reports**

#### **A. Executive Director Report: Kris Welch**

- Receipts from the National Conference were submitted: Section Eight Hospitality Room; Pizza; State Door Prize
- Work is in progress in developing a way to create face-to-face time between vendors and AD's. Kris is developing agreements for Vendor Raffle Tickets for a drawing. Should Silver or Gold Sponsors have to pay the \$50 to participate? The decision was "NO".
- OADA received \$1100 from the OSAA for Ejection-Free books, as LTC courses shift to online.
- Six vendors are currently on the state conference waiting list for Vendor Hall, including Kosmos and Buck's Bags.
- Conference Gift: Nike has taken the offer of sponsoring the gift, originally to be a Laptop bag. Those are not available. Instead, a different variety of a bag will be the gift.

#### **B. OSAA Report: Tom Welter presented.**

- Concussion/litigation was a focus at the NFHS Conference. Illinois was facing litigation that was initiated on behalf of a 2002 graduate, who suffered from concussion injuries, and included other student-athletes to the present. Eventually, the judge (prior to being promoted to a higher level) dismissed the case, and in a sense, shut the door on potential appeals. The state of Pennsylvania is currently dealing with a similar case, with a similar approach. As Tom shared, it is an ongoing worry.
- Last summer, at a conference in New Orleans, there was discussion on how state associations and member schools can do a little better job promoting "what we do". Specifically, do a better job in letting the public know we are part of the education of student-athletes. A facilitator was brought in to work with 43 executive directors, and

strongly recommended to hire a PR firm. The OSAA will explore developing a public relations campaign, similar to how the NCAA runs commercials illustrating athletes as students in action. There will be focused discussion on this in the next couple of meetings, one in April, and the other in the summer.

- It was suggested by Craig Rothenberger, that as plans are developed for a public relations campaign, it would be beneficial in having former students/parents speak/reflect on their experiences, and possible regrets.
- Power Rankings Committee meeting on Wednesday, January 13, 2015. They will review the fall season to see how it all worked out and discuss possible adjustments. Anyone who would like to provide testimony or feedback can contact Pete Lukich or Kyle Stanfield, the liaisons of the committee. Or, attend the meeting: 9:00 am at the OSAA offices.
- Cooperative Sponsorship: Tom re-emphasized, specifically, the impact on individual sports. Students from two different schools can practice together, but when they compete, they only represent their home school.
- Next fall, every member school of the OSAA will need to have Emergency Action Plan's in place for every school. One question from the group: how will the OSAA make sure that all schools comply? Schools will check it off as completed, and they will not need to submit to OSAA.
- Volleyball: It has been approved for lower level volleyball teams to play best of 5.
- Cheer: Starting next year, cheer teams will compete by Classifications. For example: 6A teams will compete in 6A Classification, not 6A Small Division or 6A Large Division.
- Re-Classification: Challenges in dealing with numbers reported, and how do we count kids. If we count kids differently, then it needs to be in place soon. It varies by district, largely due to concerns related to state funding, graduation rates, etc. Moving schools from one classification to another: numbers, generally based on the previous year numbers.
- The OSAA Executive Board voted to have lower level volleyball matches go to best three of five.
- Baseball: Pitching limitation matrix created by the SMAC and OACA, has generally been approved for implementation in the spring of 2017. It includes the number of pitches (115 a day) followed by a number of days for rest. The number of rest days based on number of pitches thrown. All are encouraged to experiment with the matrix this spring.
- The OSAA Executive Board supported recommendations from the Inclusion Committee at their December meeting. Exhibition events will take place at the Swimming State Championships on Friday and exhibition events at the Track and Field State Championships will take place on Saturday. More details to be distributed through district meet director information and OSAA state championship information. The OSAA Executive Board has agreed to include two Exhibitions events at the state swim meet (50 & 100 Freestyle), and at the state track meet (100 & 400).
- NFHS National Coach of the Year winners: Tom Millbrooke, Boys Track and Field Coach at Canby High School; Paula Toney, of Burns HS, Volleyball Coach, and Athletic Director.
- Question for Tom: Football: Tuesday through Monday, what to do with Labor Day, for those who are playing lower level on Mondays? Schools will need to explore options.
- Question for Tom: Has there been consideration for AD/OADA representation on the Sports Medical Advisory Committee (SMAC)? Tom does not oppose the thought of the possibility and will carry it forward to his board and the SMAC.
- Minutes for each SMAC meeting can be found on the OSAA website. Click on Governance which is on the menu bar on the home site.
- OSAA personnel change: Marci McGillivray has accepted a position with the PIL District

Athletic Office. Kelly Foster, from University of Portland, will be replacing her. She will be coordinating the state cheer competition, as she transitions into her new position with the OSAA.

**B. OACA Report:**

- No Report.

**C. OAOA Report:**

- No Report

**D. Treasurer Report/Budget Overview:**

- Tim Sam handed out the Budget Report, listing the transactions of hard checks received and hard checks paid out. Estimated \$7885.28 in account, pending a Hard Statement from US Bank.
- A second document was handed out showing the membership registration so far. There was a soft deadline to register: October 31. Many members/leagues have not yet registered. The document was organized by leagues, and color coded to illustrate conference registrations; whether it was done as a league, or individually; and it showed who paid online and who paid by check.
- It was suggested to send out a draft of the state conference program with the reminders to register and pay in hopes of picking up the pace of getting AD's to register.

**E. LTA Report:**

- Ron Richards shared that the last time the website containing the list of names and LTC courses completed by OADA members has not been updated since October 2014.
- On-line CAA Exam as we phase into it next fall, will have to have a camera component, and ID confirmation process for security reasons.
- New Courses: 510 (Legal courses keep growing); 715; and 610.
- If anyone wants to be part of the National Faculty, contact Ron or Sandy Luu.
- The Central Valley League voted to include NIAAA Membership registration as part of their league dues.

**Discussion Items**

- Website Update:** Still glitches; hoping the site is up and operating soon. There are concerns regarding access to forms and information. There is some concern about general access to forms, and the fact that the OADA is still "in progress" with Big Team in getting the website completed and running.
- Membership/Conference Registrations:** As mentioned in budget report, Tim is tracking registration and payment, with a color code process. 1A folks are in charge of check in.
- State Conference Format:** The Conference Program was reviewed and edited.
  - The Hall of Fame Banquet will be in the Homestead, but, we are locked in to the Great Hall for the two following years.
  - On Sunday, April 17, one adjustment is: Vendor Check-in/Set-up will be from 7:00 AM-11:00 AM.
  - "Heads-Up Football Program" workshop was added to Workshop Session #1.

- Exploring options to “add meat” to Tuesday morning. One idea all agreed to consider: Have a keynote speaker to wrap up the conference. Ideas?
- Baggo Tournament logistics was discussed.
- **Hall of Fame:** Bill Bowers presented an update and a few questions as preparations for the banquet are in full swing.
  1. Class of 2016: 8<sup>th</sup> Class; 7 inductees
  2. Looking for an Emcee & one to conduct on stage interviews.
  3. The layout of the venue was discussed.
  4. Dave Hood will contact a videographer/photographer
  5. Registering & Payment: Barb Bjornquist has handled this; will need someone else.
  6. Social before and after being firmed up.
  7. There will soon be a plaque at the OSAA office that will list the Hall of Fame Members by class. Randy and Kris are following up on this.
- **Conference questions:** Topic will largely be connected to the practice limitation work and proposals. One question generated:
  1. What concerns would you have if OSAA membership included fees for OADA membership and NIAAA membership?
- **Conference Voting:** The ongoing question: Can members vote by proxy? What if members cannot make it to the conference? Can it be considered to create online voting, and possibly online information to issues/questions being voted on? Can members not attend conference and still vote for candidates? Discussion included having on the site a video clip of candidates introducing themselves and sharing their message. There is concern among the group that the value of participating and actively making sound decisions can diminish if the OADA goes that direction. Being present and involved is valued, even if one can only attend the conference on Saturday and/or Sunday.
- **OADA Awards Luncheon:** Dennis will re-send forms and find ways to generate nominees and scholarship candidates.
- Word/Information will be sent out for NIAAA Scholarship opportunities.
- Currently, there are two candidates for OADA Secretary.
- **OSAA Liaison:** Possible candidates. There was a discussion on the qualifications for the position. Should candidates have prerequisites being a past member of the OADA Executive Board; or Executive Committee. A couple of names were brought up in terms of having the qualifications and the experience. Barry Bokn provide insight and enthusiasm regarding the role and his experiences in the position. Lorena offered her name as a potential candidate for consideration.
- **Banquet:** OSU Keynote speaker: Still working on it. Have not heard back from OSU.
- **Possible Presenters:** Ideas/Topics/Presenters for workshop sessions still developing. There is a healthy list and ready to decide and plug into the itinerary.
- **Workshop ideas:** Round Table Sessions? Any updates?

#### d. Practice Limitation Policy Proposals

- Notes from December 7<sup>th</sup> committee meeting were sent out. The committee welcomes any feedback from leagues, AD's, classifications, etc.
- A sense of urgency arose as a question regarding a timeline and changing an OSAA policy for next school year. The timeline became a key question as part of the OSAA's Executive Board and its' policy-changing process. A draft will need to get to the OSAA for the February 8<sup>th</sup> Executive Board meeting, for a first reading. Barry will contact Tom Welter or Peter Weber for a clear answer and direction.
- Action items: develop and fine tune proposal(s); create and conduct survey of Athletic Directors
- Plan for the committee to meet in time to submit favorable proposal for February agenda.

### **Newsletter Publication**

- **Dates for Publication/Submittal**
  1. February 17<sup>th</sup>/12<sup>th</sup>: 1A, 3A, 5A  
Bill Bowers will add a clip regarding the Hall of Fame; Also, a clip regarding awards will be added.
  2. May 18<sup>th</sup>/13<sup>th</sup>: 2A, 4A, 6A

**Spirit of a Champion Tour:** Barry Bokn, and hopefully others, will work on the plans for next year, setting up the budget and calendar.

### **Recap of National Conference:**

- Kris offered up nominees for national awards: Vicki Nelms, Clackamas for Distinguish Service Award; Evan Brown, Madras, for the State Award of Merit. Deadline for submission is April 1, 2016.
- Sandy Luu, Catlin Gabel, is the Awards liaison for the OADA and the NIAAA.
- Kris also "revived" the nomination of Mike Maghan for the NIAAA Hall of Fame.

### **Action Items**

#### **Approval of Expenses/Receipts:**

- Proposed, seconded, and approved
- Barry Bokn, Mark Horak, Butcher Block, Sandy Luu: each received reimbursements for expenses related to the National Conference.

#### **Contracts**

- OADA Golf Tournament: Questions have come up regarding the possible cost increase for those who plan to enter the golf tournament. All concerns put to rest, as the cost will remain the same as last year.

### **Next Meeting**

- Monday, February 8<sup>th</sup>: Executive Board Meeting @ OSAA Offices, Wilsonville, Oregon. 11:00 AM – 3:00 PM.
- Sunday, February 21<sup>st</sup>: Executive Committee Meeting @ McNary High School, 9:00 AM

- Sunday, February 21<sup>st</sup>: League Rep Meeting @ McNary High School Library. 10:00 AM – 3:00 PM.

**Meeting Adjourned**