



Oregon Athletic Directors Association

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OADA Executive Committee Meeting Minutes: March 28, 2016 Willamette High School Eugene, Oregon

Present: Kris Welch, Randy Ramp, Lorena Woods, Dave Hood, Barry Bokn, Tim Burke' Niel Barrett, Billy Anderson, Evan Brown, Craig Ellingson, Dennis Burke, and, through Skype, Tim Sam.

Approval of Agenda: No additional topics added.

Approval of Minutes – The March 7, 2016 Executive Board Meeting Minutes were approved.

Reports

A. Treasurer Report: Tim Sam shared updated numbers related to the budget and to the State Conference.

- Currently, \$49,999.41 in the account. Updated budget documents and transactions were shared.

B. Membership Report: Tim Sam

- 238 members have registered; 235 have paid.
- State Conference: 181 have registered; 145 have paid. 90-100 Golf Teams
- So far, the OADA is short 60 short on the number of Sunriver rooms as agreed in the contract with Sunriver.
- Meal counts: Tim needs the updates and numbers from each league. 18 of 38 leagues have responded. He provided the updates by classifications: Who has registered, who has paid, meal counts, and Hall of Fame counts.
- Hall of Fame: 35 members have purchased reserve tickets, thus far.
- Bill Bowers updated the committee on the final preparations and needs of the Hall of Fame Banquet.
- Dennis will send an email to all league reps to try and get a final count on who plans to attend the banquet.

C. OSAA Report: No report. Tom Welter attending Officials Recruiting & Retention Committee Meeting.

D. OACA Report: No report. Rob Younger attending Officials Recruiting & Retention Committee Meeting.

E. OAOA Report: No report. Jack Folliard attending Officials Recruiting & Retention

Committee Meeting.

F. LTA Report: Ron Richards reported by phone, since he was on jury duty.

- Ron will send CD's and/or thumb drives to the LTC Instructors for the upcoming courses at the state conference, so all can have time to prepare.
- All instructors are advised to coordinate resources and instructional materials. Also, prepare the copies of the materials that will be handed out to those who are taking the class. Take care of those things before arrival to Sunriver.
- Materials can be located in the NIAAA Drop Box account.
- Tim Sam will send the current enrollment numbers to Ron, so Ron can assist instructors with preparation. Ron will add 5-10 extra to the numbers to ensure the number of books needed and to take care of walk-ins.
- It was advised that instructors bring their own computers and presenters/projectors.

Old Business

a. Website: Kris Welch

- As more AD's utilize the website, those looking to post scheduling or hiring needs: 1) Submit to Kris for approval. 2) It will be posted. 3) Contact Kris when filled or completed.

b. Newsletter: Randy Ramp

- 2A, 4A, and 6A Classification reps are to submit articles for the May 18th edition.
- Other topics can include: Re-cap and summary of the state conference; End of the School Year Tips for AD's; Prepare for Fall Season ideas; and Summer Relaxation Tips

New Business

a. State Conference (Dave Hood)

- The Conference Program was reviewed and edited. The final draft will be ready by April 1.
- Final logistics adjusted.
- OSU speaker: Todd Stansbury is out. Coach Tinkle is being asked.
- Who is picking up Bruce Brown?
- Dave handed out the list of final details and the names of those primarily responsible. Confirmed.
- Dave provided a copy of the conference program that included the plans for conference attire by the board for each session.
- Conference questions are ready. A few executive committee members who reported they might not have received the final draft of the questions. Dennis will send out by March 29.
- The Practice Limitation Model proposal will also be sent again.
- The Awards Luncheon program and finalization of awards is nearly complete. Final draft to be sent to Randy by April 1 for printing.
- The vendor list and key Sponsors list is completed. 37 vendors, 5 of which are new. We have a full house of vendors. BSN will provide the lanyards and plastic cardholders.
- \$5,500 in checks from vendors will be deposited. Three of the Gold and Silver sponsors have payments on the way.

- Conference attendees' badges and session tickets were reviewed, edited, and finalized.
- Baggo Tournament logistics was discussed. The plan is to have six boards available, if not eight.
- 43 boxes containing the conference gifts need to be delivered to Sunriver. Solution found: NWOC will take care of it.
- Hall of Fame Preparation:
 1. OADA Board: Be there by 5:00 to help register and check people in.
 2. Still may need an Interviewer: Plan B is Barry Bokn.
 3. Photography, Inductees Info and videos all set.
 4. Evening Program looks good.
 5. Waiting to hear from two of the seven inductees.
 6. Evening shaping up nicely.
 7. Future Consideration: How much longer does the Hall of Fame banquet run as a stand-alone event? Is it time to consider making it part of the Monday evening Awards Banquet?

Action Items

Approval of Expenses/Receipts:

- Proposed, seconded, and approved
- Awards certificates were given to Lorena, who then signed them.

Good of the Order

Is it time to review options regarding the site of the state conference?

- In light of upcoming budget issues at the state level and pending impact on districts, it was decided that it would be a prudent step.
- There are two years left on the current contract with Sunriver.
- The committee agreed to meet with The Riverhouse of Bend, on Friday April 15 at 1:00 to initiate discussions and explore possibilities.

Should the OADA look into the first competition date for winter sports (OSAA Calendar)?

- Why is it on a Wednesday? Why not on a Tuesday? Challenging to play on a Wednesday and then Friday, although one does not have to schedule it that way.
- Some on committee would rather see the date be moved to the following week.
- Discussion did not go much further.

Next Meeting

- Friday, April 15: Executive Board: State Conference pre-meeting in Sunriver. Specific location TBD.

Meeting Adjourned