



Oregon Athletic Directors Association

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OADA Executive Committee Meeting

August 7, 2013

9:00 AM – 2:00 PM

McNary High School

Minutes

Attending: Bill Bowers, Kris Welch, Lynn Cowdrey, Ron Richards, Randy Ramp, Lorena Woods, Neil Barrett, Blaine Ganvoa, Evan Brown, Tim Sam, Dave Hood

- 1. Call to Order:** *Lynn Cowdrey*
- 2. Welcome/Introduction of New Executive Committee Members**
 - a. 3A Classification Representative: Sandy Luu, Catlin Gabel
 - b. 2A Classification Representative: Blaine Ganvoa, Irrigon
 - c. OADA/OSAA Liaison: Barry Bokn, Willamette
- 3. Roll Call** – Dave Hood
- 4. Approval of Agenda:** *Kris motioned, Randy seconded*
- 5. Approval of Minutes** – Lorena Woods (Executive Board Retreat: May 18-20, 2013)
Kris motioned, Ron seconded
- 6. Reports**
 - a. **OSAA Report** - Tom Welter
 - 3 new OSAA Board members
 - New staff member replacing Molly: Marci McGillivray
 - Classification & Districting Comm. Will meet one more time before making recommendation to Board on 10-28-13. LaPine & Taft were approved to move from 4A to 3A
 - Admin. Workshops next week with lunch and a New AD mini workshop to follow
 - Air Quality: Working w/ Dr. Koester & Medical Aspects Comm to determine necessary adjustments when air quality is down
 - NFHS National Network: OSAA will participate starting this year
 - Dr. Koester has received the NFHS Award of Merit
 - NOCSEA statement regarding anything added to helmets makes them illegal
 - b. **LTI Report** –Bill Bowers/Ron Richards
 - Lynn and Bill will be going back to Indianapolis in Sept. NIAAA creating 'Academy' increasing the number of webinars offered. Should streamline certification
 - Should we encourage/require our OADA Conf. presenters to take the new, free webinar of LTI 790? This would assist them with presentation skills.
 - Talked about the digital conversion for all LTI courses possibly as soon as this year's National Conference
 - c. **Treasurer Report** – Randy Ramp/Lorena Woods
 - Handed out current balance sheet for the organization. 2013-14 beginning balance is approx. \$5k over last year.
 - The promise to provide disability insurance was made easier as we ended up being able to offer twice the amount of insurance to members for the same price.

- *Adding NIAA membership to the OADA dues was discussed. Nothing decided as the cost still might be more than the membership is willing to pay.*

d. Classification Reports

- 1A** – Neil Barrett
- 2A** – Blaine Ganvoa
- 3A** – Sandy Lu
- 4A** – Evan Brown
- 5A** – Rich Engel
- 6A** – Tim Sam

e. Other Information Items

7. Discussion Items

a. Handout and Review Notebooks – Kris

i. Review Responsibilities

- *Notebooks were distributed and reviewed section by section. Responsibilities of each executive committee member was reviewed.*
- *Forms for OADA State Conf. were reviewed. There was a lengthy discussion on how LTI courses are listed and signed up for. Decided to eliminate ‘optional’ LTI courses in favor of allowing Ads the ability to pick any ‘one’ course for free. Members may then choose to sign up and pay for another course. Also, discussed going to online registration and payment of fees. No decision made as this will add a bit to the cost.*

b. Proposed 2013-2014 Meeting Calendar

- *Calendar looks OK. Discussed changing room locations at OSAA office for ‘big’ meetings if possible.*

c. Website Log-ins – Lynn

- *Log in to OADA web site to add any ‘News Updates’. Log in is: ‘first name.last name’. ‘changeme’ is the password. This is especially for the Classification Reps so they can update their section.*

d. NASPAA Affiliate Member Invitation – Bill

- *NASPAA.net is for our sports announcers. Does the OADA want to become an associate member? This would allow us to provide the newsletter ‘The Voice’ to all of our announcers.*

e. Professional Outreach Grant from NIAAA for 2014 – Bill

- *We have the option of sending some folks to National Conference. Not decided on whether to access those grant opportunities.*

f. Review Contracts – Bill

g. Spirit of a Champion Program Direction

- *Discussed several key questions regarding the future of the program ex. Which direction shall we go? What should it look like? Discussed the need to have a committee chair person (someone not on the OADA Board) to coordinate and lead the discussion.*

h. Review Forms

i. All American Publishing

i. Dates for Publication

- *Deadlines will be 2 weeks prior to the Date for Publication*
 1. September 20th: 1A, 3A, 5A September 6, 2013
 2. November 13th: 2A, 4A, 6A October 31, 2013

3. February 12th: 1A, 3A, 5A *January 29, 2014*

4. May 21st: 2A, 4A, 6A *May 7, 2014*

5. Due dates: 2 weeks before publication.

Classification Reps see the dates when your letter needs to be submitted.

j. Formalize 2013-2014 Committees/Initial Actions

i. State Conference Committee – Vice President Chairs

1. League Reps collect ideas for workshops

• *Get ideas early so we can discuss at our Sept. 16 meeting*

2. Executive Board coordinates finding presenters

3. Keynote Speaker for 2014 Conference

ii. Awards/Scholarship Committee – Secretary Chairs

iii. Financial Review Committee – Executive Director, Current and Past Treasurer

iv. Budget Development Committee – Executive Director Chairs

1. Executive Director Develops the budget

2. Executive Board approves the budget

v. Hall of Fame Committee – Boyd Bjorkquist, Paul Mannon, Dave Johnson,

Lonnie Beach, Gary McBride, Margaret Sturza, Mike Maghan, and Hud Edwards,
added Pete Russo

vi. Publications – Past President Chairs

vii. Spirit of a Champion Committee

• *Blaine Ganvoa will chair this committee*

viii. Strategic Planning Committee

• *Lorena, Lynn, Kris and Bill will make up this committee*

ix. OADA History/Planning Committee

• *Kris has ALL of the history for OADA. Lynn will assist Kris on this committee*

x. OSAA Committees

1. Power Rankings

a. Pete Luckich = 6A

b. Mike Somnis = 5A. *New AD at TDW*

c. Troy Jerome = 5A

d. Others? = *Next meeting we will solidify names*

2. Other Committees?

k. AD Checklists

l. OADA Presenters at OSAA Workshops: (9:30-Noon except where indicated)

i. Tuesday, August 13:

1. OSAA Offices = *Kris and Randy will handle OADA duties*

ii. Wednesday, August 14:

1. Pendleton Convention Center = *Lorena and Blaine*

2. South Eugene High School = *Bill or Barry or Neil*

iii. Thursday, August 15:

1. OSAA Offices = *Ron will handle*

2. OSAA Webcast

3. Summit High School = *Dave*

4. Mazama High School = *Tim*

iv. Wednesday, August 21

1. OSAA Offices = *Ron or Kris will handle*

2. OSAA Webcast 3

v. Tuesday, August 27

1. OSAA Offices (1:30-4:00 PM) = *Kris will handle*
2. OSAA Webcast (1:30-4:00 PM)

8. Action Items

- a. **Approval of Expenses**
- b. **NASPAA Affiliate Member Invitation**
- c. **Accept Contracts**
- d. **Accept Committee Assignments**
 - *All action items were accepted*
 - *Voted to pay the NIAAA dues of \$100 (\$50 per delegate member) and the \$250 donation for the NIAAA Endowment*

9. Other Business/Next Meeting Agenda Items

- *Next meeting we will put together the agenda for the October League Rep meeting.*
- *Kris volunteered to put together a monthly AD Checklist as a way to assist all ADs (esp. newer Ads)*
- *Talked about who will be traveling to the National Conference in December*

10. Next Meeting

- *Executive Board is scheduled for Monday, Sept. 16 at the OSAA office.*
- *Executive Committee is scheduled for Monday, Oct. 7 at the OSAA office.*

11. Adjournment

- *Adjourned at 2:25 p.m.*