

# **BYLAWS**

## **Oregon Athletic Directors Association**

As restated and filed May 20, 2012

### **Section 1 - Major Awards**

Three major awards may be presented:

Athletic Director of the Year

Distinguished Service Award (Non-member)

NIAAA Award of Merit (Must be a NIAAA member)

1. With the exception of the Distinguished Service Award for non-members, all nominees must be members of the Association.
2. Names of nominees for awards shall be compiled by the Secretary and proper forms shall be sent to nominees by the Secretary.
3. Selection of award winners will be made by the Executive Committee.
4. An "Athletic Director of the Year" may be chosen in each of the six classifications, 6A, 5A, 4A, 3A, 2A, and IA. One from each (1A-3A and 4A – 6A) "Athletic Directors of the Year" will be selected as "Oregon Athletic Director of the Year".
5. The name of the "Oregon Athletic Director of the Year" may be submitted to the NIAAA for recognition for the NIAAA Award of Merit awarded by that organization.
6. Each nominee for "Athletic Director of the Year" honors shall receive a certificate recognizing him/her as a nominee for this award.
7. All awards to members of the Association shall be presented at the OADA Conference. Awards to non-members of the Association will be presented at a site chosen by the school nominating the non-member for an award.

### **Section 2 - Retired Athletic Directors**

1. Members of the League Representative Council shall submit to the Secretary the names of any athletic directors in their League/District who are retiring by the end of the school year. The Association will present retiring athletic directors with an appropriate plaque at the annual OADA Convention.
2. To qualify for this award, the Individual nominated must meet one of the following criteria:
  - a. He/she must be an active member of the Association leaving the field of education by retirement or for employment outside of education.
  - b. He/she must have been an active member for ten years and leaving the athletic director's position for another position within education.

### **Section 3 - OADA Scholarships**

1. Graduating sons/daughters of Association members are eligible to apply. Deadline for application will be established by the Executive Committee. Forms are available on the OADA web site.
2. Two scholarships, up to \$500 each, will be awarded to a selected son/daughter of an Association member.
3. Scholarship nominees will be forwarded to an AD Hoc committee established by the Executive Committee.
4. The Scholarship Committee will select winner(s), and submit the results to the Executive Committee, based on criteria established by the Executive Committee.
5. The scholarships will be announced at the annual OADA Conference.

### **Section 4 – Expenses**

#### **A. National AD Conference**

Expenses for the National Athletic Director Conference include: registration, air-fare, lodging, and a per diem for meals based at the GSA (General Services Administration) rate.

1. The Association President's expenses will be paid for in full.
2. The Association Executive Director's expenses will be paid in full.
3. The Association Vice-President or Designee's expenses will be ½ paid.
4. The Association NIAAA Executive Board Member's expenses will be paid in full when rotated.

#### **B. Apparel**

1. The Executive Board and Executive Committee will receive a shirt and an additional piece of clothing.
2. The League Representative Council will receive a shirt.

#### **C. State Conference**

1. The Executive Board may waive conference registration fees for Executive Committee members who accept responsibilities involving significant time commitment at the conference or in preparation for the conference.
2. The number of complimentary rooms/upgrades available to the Executive Committee will be set by the Executive Board each year based on contractual agreements, fiscal constraints and involvement in conference duties. Complimentary rooms/upgrades will be offered on a first right of refusal basis in the following order: Executive Director; Conference Chairman; Remaining Executive Board members; Classification Representatives.