



**OADA Executive Board Meeting
Sunday, October 18, 2020
9:00 AM –10:00 PM
Virtual Meeting over Zoom**

Call to Order: Kyle Cowan

Roll Call: Present: Dave Hood, Kyle Cowan, Dennis Burke, Bart Rothenberger, Doug Thompson, Tim Sam, Toni Cowdrey, Erik Hoberg, Steve Wallo, Kris Welch, Dave Ehrhardt, Patrick Richards, Russ Bolin, Bill Bowers, Anna Maria Lopez

Approval of Minutes from September 28th Meeting (will do at next meeting)

Prep for League Rep Meeting – Dave - will assign breakout rooms. Attendance for Ex. Board meeting and then roll call for League Reps. Meeting. Sent everyone the power point last night; will be showing intermittently. Troy Bollinger from VNN will take about 10 minutes; will insert after Toni's treasurer report. Kris Welch will represent Peter/OSAA today.

Treasurer Report: Toni Cowdrey – Current balance \$77162.94 (shared budget on screen) rundown: hit and miss for 2017-18 data not accurate due to using google spreadsheet and then in 2018-19 went to Family ID so information was better. Met with Dave to go over budget and design areas. Trying for one corporate membership, golf tourney, Bi-Mart – no money this year, college sponsorship has gone from \$2000 to \$500, LTI course rebate for every member who takes an NIAAA LTI course, total income: \$142, 190.00 Expenses: Board Expenses, league rep meals, postage/printing/misc. expenses – this year included Toni's gift card, insurance for members, web design – was high a couple of years ago due to help from Pacific Office, scholarship, NIAAA (when members pay for dual membership and OADA pays NIAAA for dues), reimbursements for this year were high \$7800 sent out to refund conference fees. Hopefully, this year we will bring in more money than going out.

Steve Wallo commended board on budget. Conservative except on college gift, planning on \$2K might be high. Money from OSU came from their foundation. Speakers will be free with exception of hotel fee. Lee Green will not be free. Need to include Zoom fee in office supplies or technology. Scholarships will not cost anything, correct? Cost of golf tourney – 2017-18 \$7400 up to \$10,100 in 2018-19 (entry fees were \$4680) scholarship golf tourney cost us close to \$6K, with 50/50 brought it down to \$5K. Now with AMP helping provide (\$2scholarship golf revenue can go to income. This year course if we can keep our fees at \$45 per golfer and charge a \$75 fee per we should bring in around \$3K, plus sponsorship for the tourney from Final Forms and Mascot Media, we should be in good shape. To track real-time changes to projected budget, it was suggested to insert an adjusted column to approved budget – this will help us keep track actual expenses side by side. Toni has a column in there for this already.

Discussion regarding golf tournament numbers, participation, expenses and accuracy of numbers in previous years budgets. Toni reported it was hard to track given the various ways things were tracked, but she would go back and research. Number of golfers typically around 100; expense around \$4500 for course plus prizes and signs; projections for golf tourney in current budget should be increased. **Motion to accept financial report with noted changes - M/S/P**



Secretary: Awards/Nominees: Anna Maria will be in charge of collecting all nominee forms. Feb 21st is deadline for turning in. All of the forms are on the website and have been updated, Dave will go over process with AM who is responsible for collecting and warehousing them after submission.

LTI Update: Tim Sam briefly reported on LTI in conjunction with the new AD workshops and offering LTI 502. Gave plug for getting online and taking some courses online. Also now there is the opportunity for all AD's to attend NIAAA natl. conference virtually this year. Can take up to 4 LTI classes during the conference; they will be breaking those down into two, 2.5 hour sessions to reduce length of sitting.

Classification Reps: Topics for League Rep Discussions - Kyle will assign League Reps into breakout rooms. This will occur around 11:15 am, depending on length of guest speakers' presentations but may be earlier. Breakout will last 30 minutes. Kyle sent out Classification Questions to league reps which were mainly built by Peter and Kris. Afterwards breakout classification reps will give a general report. Questions are worded as if to ask each school, what they want is to know what is going on with schools in their league – questions are more of a prompt for discussion. Goal of questions is to get a summary of what is transpiring within leagues around the state.

New AD's/Mentors: Tim and Dennis have been working on getting new AD's in the state a mentor. 46 new AD's although some are AD's who are new at their school or returning; Tim checks in with them to see if they would like a mentor or not. Also includes the handful of new WA schools AD's – some with 20 yrs. experience. Most received invitation in the spirit of the offer, at least to learn about Oregon procedures/policies. Most have been assigned a mentor and have made initial contact. Natl. mentoring committee is coming up with concrete list of items that can help mentee grow. New AD Toolbox on OADA website is up and very helpful. Encouraged to check out and see if there is something you can use or add to enhance the resources available. Lots of areas covered. Tim will share the list of mentors and mentees with us. Great work by Tim!

Continued Business:

Preparing for 2021 State Conference (Replicate last year's plan?) Assuming we are in-person in Sunriver, we are looking at adjusting the start date to not start on Friday night to accommodate football games (hopefully). Possibly we can discuss dates at November board meeting. Doug and Bart worked on taking Friday out; possibly start Saturday morning with classes. Wondering if schools move football to Thursday? Need to keep go with assumption that football games would be on Friday nights. Question, when is our drop dead date to decide whether the conference is in-person or virtual? Need to let speakers know on top of others.

If in-person, would like to go with the same theme as last year. Would like Anna Maria to put together an OADA hike/trek or bike ride for Saturday afternoon area from 1-4 pm. It would be good have league reps see how many ADs would be attending; will there be an impact from school duties created by current situation. Anticipate numbers could be low, so food and everything will be lower.

If in person, recommended we don't start conference until noon or 1 pm on Saturday afternoon. How many different LTI courses can we offer with limited/less time and online is now an option. Value of in-person classes cited. Depends on when we end the conference.

Move Saturday to Tuesday with same format as past, moving start back from Friday night (classes).

Jump off date should be at least January to decide if we are moving to virtual format – will discuss on Nov. 9.



Last year decided in March, so we have time. If schools are back in hybrid/in-person, we need schools to tell us if we go to in-person; how many will be able to attend on Monday and Tuesday – will administrators allow AD's to be gone just as schools reopening. Also need to consider whether or not leagues/ADs will be able to find housing for conference if we go late. If metric numbers stay the same it may be tough; venue would need to be larger with limitations on size.

Constitutional changes:

Investment account – Dave reported our investment account started eight years ago with \$25k at a cost of 5.75% plus management fees; grew to \$31k. Last year took out \$5k to survive and should have been at \$26k, recently was down to \$23K. Company who is investing has lost money in this environment, as much as 19% drop – current company Delaware Funds managed by McQuarrie; not acceptable. Dave would like to move to Vanguard with a lower fees, more efficient earning account. Previous company has been sold several times. Tim asked for more detail on pros/cons, something we can look at on paper, for us to discuss at next meeting. This would be for the vote of the executive board.

Board nomenclature - took treasurer piece out when we brought on Toni; proposal to keep board position of treasurer as non-voting so we have someone with financial experience/bookkeeping (Toni) and have that person go through the president for continuity. Changes proposed look good for transparency. Dave will put out changes to membership in electronic form to see changes in constitution for review and vote.

Newsletter Deadlines (need revision): New publisher Mascot Media out of Arkansas, many states using them. We are going to enter into an agreement; Dave will ask them to provide scholarship money in return we will give them a corporate level sponsorship. They will do our newsletter and we will make them a corporate sponsor and give them a table at the conference.

Adjournment: 10 am Motion to adjourn – M/S/P